<table>
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<th>Job Description</th>
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<tr>
<td><strong>Field(s) of Specialization:</strong></td>
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<td><strong>Position Title:</strong></td>
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<tr>
<td><strong>School/Institute/Unit:</strong></td>
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<td><strong>Location:</strong></td>
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<td><strong>Summary Description:</strong></td>
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| **Responsibilities:** | - Communication and Dissemination: Under the direction of METU CLIMATE management, conducting general communication and dissemination activities of center (DCEP Development, Social Media and Website Management, Press and Blog Writing, and beyond)  
- Public Engagement: Conducting citizens engagement / awareness raising activities  
- Outreach: Conducting outreach activities such as public lectures, activities and workshops to encourage people of all ages to understand climate science and scientific research |
- Conceptual development of the content and organisation of publication of communication and visibility materials (promotional items, infographics, brochures, booklets, thematic area fact sheets, presentations, newsletters, video spots, images and so on).
- Visual content creation for social media, e-newsletters, websites and web versions of printed materials.
- Provide photo, video and social media support during events, and meetings with stakeholders, maintain a digital media library and media releases

**Minimum Degree Required:**
M.Sc. or M.A. degree in Education, Teaching, Communication & Design, Journalism, Media, Public Relations or another related field. A climate science background is a plus, but not a strict requirement.

**Required special knowledge, abilities, and skills:**
- Minimum of 1-year relevant experience in a similar role
- Experience in community engagement, awareness raising, science communication
- Excellent level of English. Other languages are a plus.
- Excellent oral and written communication skills
- High-level Microsoft Office skills.
- Ability to handle multiple projects at a given time and to establish and meet deadlines in a productive manner
- Excellent teamwork capability
- Ability to travel in Turkey and abroad
- Military obligations fulfilled where applicable

**Preferred special knowledge, abilities, and skills:**
- Desirable but not essential - experience or interest in climate, sustainability, environmental science/management, or a related discipline
- Portfolio of previous work and design experience (if any)
- Ability to think creatively and develop new design concepts, graphics and layouts
- Ability in web content management systems, graphic design (Adobe Photoshop, Adobe Illustrator, InDesign), video and photo editing tools, social media platforms

**Posting Date:** March 2023
**Closing Date:** Open Until Filled
**Date Review Begins:** As soon as applications are received
**Required Applicant Documents to Submit:** Applicants are asked to submit a CV, a 2-page (max.) statement of experience and interests, and names of at least 2 references as a single PDF file

**Quick link for Posting:** Please send your application documents directly to Ezgi Sahin (e-mail: ezgisahin@ims.metu.edu.tr) and climate@metu.edu.tr

**Proposed Start Date:** May 2023
**Type of Contract:** Temporary (1-year position with a possibility of extension)
**Job Status:** Full-time
**Salary:** Highly competitive according to the level of experience of the candidate
<table>
<thead>
<tr>
<th>Pay Basis:</th>
<th>Monthly</th>
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<tbody>
<tr>
<td>Position open to</td>
<td>No</td>
</tr>
<tr>
<td>internal candidates</td>
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